

# Garage Duty Supervisor x3

## Wandsworth Garage

We are currently looking to recruit three Garage Duty Supervisors to join the team at our Wandsworth Garage. You shall be responsible for the safe, efficient and compliant bus run-out / run in and duties associated with the successful operations at a bus depot or their satellite sites.

You will need to ensure there is the correct number of vehicles required to cover the service operated for the duty and ensure correct allocation of vehicles to routes. As well as being the primary supervisory in charge during the allocated shift period, you will conduct Pre-service – checks to ensure a contingency is in place for late departure and allocate support vehicles, if needed.

Your strong written and verbal communication skills will help you liaise with the Engineering teams and iBus Control to ensure that the run out and run in operates efficiently and efficiency, making sure that the buses are correctly prepared and plated, assisting drivers as required.

Furthermore, you shall be responsible to carry out drugs and alcohol testing and Changing of ticket machines and oyster readers as and when required. Also, assist the Garage management team with various administration tasks. In addition, you will manage the allocation of returning buses ensuring that car parking areas are clear as possible and buses parked safely and in accordance with parking plan.

### Skills and Experience Required:

- Experience within the bus industry or within the transport/logistics industry
- PCV Licence
- Supervisory experience
- Computer literate

To apply you will need to send a CV and covering letter explaining how you meet the requirements of the role. For more information and to apply, please contact a member of the Recruitment Department on the following email address [recruitment@ratpdev.com](mailto:recruitment@ratpdev.com).

All applications will be reference checked by your line managers.

**Reference: LUB407**

**Closing Date: 05/03/2021**